

MINTRAC

NATIONAL MEAT INDUSTRY TRAINING ADVISORY COUNCIL LIMITED

Application process for registration as a MINTRAC registered Overseas Skilled Meat Worker Assessor.



What is a MINTRAC registered Overseas Skilled Meat Worker Assessor?

MINTRAC registered Overseas Skilled Meat Worker Assessors are assessors who meet the qualifications and criteria to be registered by MINTRAC for the skills assessment of overseas Skilled Meat Workers in accordance with the terms and conditions prescribed in Commonwealth Government Labour Agreements for the Entry of Overseas Skilled Meat Workers into Australia.



Qualification and experience requirements

In order to become a MINTRAC registered Overseas Skilled Meat Worker Assessor, you need to satisfy the following two requirements:

1. **Certificate IV in Training and Assessment** from the TAA04 *Training and Assessment* Training Package or the BSZ98 *Assessment and Workplace Training* Training Package, and
2. experience in meat processing.



Period of registration

Registration is for a period of one year.

Assessor registration fee

An annual fee of \$100 (+GST) is payable at the time of application.

Registration fees are not reimbursable.

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Application process

Your complete application will consist of:

1. a completed application form, including the signed declaration
2. certified¹ copies of relevant certificates to show that you have met the qualification requirements
3. evidence of experience in meat processing
4. written support of the application from a Meat Processing Company which is party to a Labour Agreement, including a copy of the signed signature page from the agreement
5. \$110 Registration Fee (including GST).

Signed applications must be mailed to MINTRAC.

Your application will be processed within two weeks of receipt at MINTRAC.

If your application for registration is accepted,

- you will receive notification that you have been registered as a MINTRAC Overseas Skilled Meat Worker Assessor; and
- your name will be added to the MINTRAC Register of Overseas Skilled Meat Worker Assessors on the MINTRAC website, and
- you will receive a receipt and a registration card.

Removal from the MINTRAC Register of Overseas Skilled Meat Worker Assessors.

An assessor will be removed from the register:

- if registration is not renewed by the applicant; or
- if the registration fee is not paid, within one month of it falling due for renewal; or
- if MINTRAC is advised by a Meat Processing Company of a Skills Assessment Failure of an assessment conducted by the Assessor. A skill assessment failure is where a Primary Visa Applicant / Holder

¹ A certified copy is a copy of an original document which is verified as a true copy by an authorised person.

In Australia, persons who may certify documents include Justices of the Peace (JPs). Lists of JPs can be found in the *Yellow Pages* telephone book.

is found to not meet the skilled requirements of an Overseas Skilled Meat Worker as described in the Labour Agreement; or

- at the written request of the Assessor.

If an assessor objects to their removal from the MINTRAC Register of Overseas Skilled Meat Worker Assessors due to notification of a Skills Assessment Failure by the Meat Processing Company, they may ask the company to employ a second Approved Overseas Skilled Meat Worker Assessor to review the original assessment.

If the second assessor supports the finding of a Skills Assessment Failure, then the removal of the assessor from the MINTRAC Register of Overseas Skilled Meat Worker Assessors will be confirmed.

If the second assessor finds that the original assessment was correct, then the assessor will be reinstated to the MINTRAC Register of Overseas Skilled Meat Worker Assessors.
